

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....August 15, 2012

- I. **CALL TO ORDER** The regular meeting of the board of education was called to order by President Sikowski at 6:00 p.m. in the board room of the high school.
- II. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- III. **ROLL CALL** The following members were present: Jeannette Sikowski, Ginger Deschane, Martha Neitzer, Lyle Cherry, Thomas Wiedemeier and Michael Dama. Jane Meissner was absent

Others present: Patrick Mans, Superintendent; Jeffrey Walsh, Elementary/Middle School Principal; Kris Heidewald, Administrative Secretary and Thomas White, Building, Grounds and Transportation Director.

- IV. **APPROVAL OF AGENDA** Motion by Dama, seconded by Cherry to approve the agenda as presented. Motion carried 6-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. **MINUTES OF REGULAR MEETING JUNE 27, 2012**
 - B. **VOUCHERS**
 - C. **FINANCIAL REPORT**

Motion by Neitzer, seconded by Deschane to approve the consent agenda with approval of vouchers #80948-81098 with voids of 80779, 81034 in the amount of \$416,615.30, Fund 60 vouchers #163622-163625 in the amount of \$4,068.39 and debt payment of voucher #1013 in the amount of \$69,550.00. Motion carried 6-0.

- VI. **PUBLIC INPUT** There was none.
- VII. **CORRESPONDENCE/RECOTNITION** Thomas White has received his Building Operator Certification-Level II certification.

VIII. REPORTS

A. COMMITTEE REPORT(S)

1. BUILDINGS, GROUNDS AND TRANSPORTATION The committee met last Wednesday and discussed the playground at the elementary building and also discussed the fire alarm system in the three story and gymnasium.
2. PERSONNEL/NEGOTIATIONS The committee met on August 7th and discussed the head cook position at the elementary vacated due to the retirement of Sharon Swanson. We are recommending Donna Ledvina for her replacement.

B. ADMINISTRATIVE REPORT(S)

1. PATRICK MANS, SUPERINTENDENT On July 23rd I was notified that Crivitz has won the Excellence in Manufacturing/Education Partnerships Award. We will be accepting the award on Tuesday, September 25th at a dinner at the KI Convention Center in Green Bay.

Monday, August 27th the new teachers inservice will be held; Tuesday, August 28th all teachers will return; Wednesday will be inservice and work day and Thursday teachers will work in their rooms in the morning and in the afternoon there will be an Open House at both schools.

An update on the 2012-2013 budget was presented.

2. JEFF WALSH, ELEMENTARY/MIDDLE SCHOOL PRINCIPAL
Thank you to Jen Thoreson, Julie Bushmaker and Kari Blum for volunteering to paint the elementary hallway.

Packets for the elementary/middle school students will be handed out to parents this Thursday and Friday. All families will be getting a handbook this year so they can see all of the changes.

We had the DATA Retreat last week. Sixteen teachers, Mr. Verschay, Mr. Baumann and myself attended. We will report more at next month's meeting.

New teacher orientation will be on the 27th of August with the 28th being the start of inservice. We will be having CPR training and Common Core Curriculum Companion Training.

3. JEFF BAUMANN, HIGH SCHOOL PRINCIPAL Mr. Walsh read this report in the absence of Mr. Baumann.

The DATA Retreat was held Wednesday and Thursday last week. We analyzed data from MAPs testing, WKCE test results, PLAN tests, and ACT tests.

The inservice agenda has been finalized. We will be making a strong push this year to rewrite our curriculum so we align with the new Common Core Standards. Much of this will be done during our teacher inservices this year.

Student packets will be handed out August 16 and 17th. Our Open House will be on August 30th. School will begin on September 4th.

4. TOM WHITE, BUILDINGS, GROUNDS & TRANS DIRECTOR

Summer Cleaning is complete. We have been painting and taking care of some other areas that need attention.

H.S. Sign will be delivered tomorrow. We will then begin the process for to get the sign into place.

H.S. Showers in the boys locker room the floor has been completely torn out and replaced with new tile. The floor was re-pitched to prevent water from pooling in the corners and along the wall.

Custodial Interviews – We interviewed ten candidates from the twelve applications we received. Thank you to Mr. Walsh and Mr. Baumann for sitting in on the interviews.

Concession Stand remodeling, cleaning up and organizing the building at the high school football field. The walls have been painted and more lighting was added.

Painting has been done to the metal panels and supports on the backside of the football field bleachers. They have been painted a deep blue to match the scoreboard.

School Forest sign is being created to be installed at the Brookdale School Forest Unit.

5. JOLENE HUC, COMMUNITY EDUCATION DIRECTOR Absent

IX. ITEMS FOR DISCUSSION

- A. PRESENTATION – KATHY MARCY Mrs. Marcy presented a year end report of the different functions and activities for the past school year.
- B. SKYWARD TRUE TIME/EMPLOYEE ACCESS DISCOUNT OFFER Mr. Mans presented an updated discount offer for this package from Skyward.
- C. ELEMENTARY SCHOOL FIRE ALARM Discussion was held about putting this out for bids.
- D. 2012-2013 CASP BASE WAGE TENTATIVE AGREEMENT The agreement that was reached was presented to the board.
- E. CHANGES TO SUPPORT STAFF EMPLOYEE HANDBOOK There are two changes that need to be made: 1. Vacation should be as of July 1st not the anniversary date. 2. 17 ½ hours will be removed in the insurance in to places this should not have been put in.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATION

- 1. STUDENT COUNCIL CO-ADVISOR Motion by Deschane, seconded by Wiedemeier to accept the resignation of Sharon Hill as Student Council Co-Adivsor. Motion carried 6-0.

B. APPOINTMENT(S)

- 1. 6th GRADE TEACHER Motion by Deschane, seconded by Dama to approve Scott Evosevich as the 6th grade teacher. Motion carried 6-0.

2. **SUBSTITUTE TEACHER** Motion Motion by Wiedemeier, seconded by Neitzer to approve Kimberly Dalberto as a substitute teacher. Motion carried 6-0.
 3. **SUBSTITUTE FOOD SERVICE/CLERICAL/CUSTODIAN** Motion by Dama, seconded by Wiedemeier to approve Rebecca Cilley as a substitute food service/clerical and custodian. Motion carried 6-0.
 4. **ELEMENTARY HEAD COOK** Motion by Deschane, seconded by Cherry to approve Donna Ledvina as Elementary Head Cook. Motion carried 6-0.
 5. **PART TIME CUSTODIANS** Motion by Dama, seconded by Neitzer to approve Jackie Binkowski, Michelle Kowalski, Deb Bourassa, Carried Guarisco, Denise Swanson and Teresa Shrader as part time custodians. Motion carried 6-0.
- C. **ACTIVITY ACCOUNTS** Motion by Deschane, seconded by Wiedemeier to approve the activity accounts as presented. Motion carried 6-0.
- D. **SUBSTITUTE TEACHER LIST** Motion by Neitzer, seconded by Deschane to approve the substitute teacher list as presented. Motion carried 6-0.
- E. **SUBSTITUTE SUPPORT STAFF LIST** Motion by Deschane, seconded by Dama to approve the updated support staff list . Motion carried 6-0.
- F. **DEBT PAYMENT** Motion by Deschane, seconded by Neitzer to approve the debt payment of \$69,550. Motion carried 6-0.
- G. **SHUTTLE BUS CONTRACTS** Motion by Wiedemeier, seconded by Dama to approve shuttle bus contracts for Sherry Kwiatkowski and Rich Starzer for this school year. Motion carried 6-0.
- H. **2012-2013 CASP BASE WAGE RESOLUTION** Motion by Dama, seconded by Neitzer to approve the 2012-2013 CASP Base Wage Resolution (attached). Roll call vote was taken: Sikowski, yes; Neitzer, yes; Cherry, yes; Wiedemeier, yes; Dama, yes and Deschane, yes. Motion carried 6-0.
- I. **REQUEST FOR BIDS FOR ELEMENTARY FIRE ALARM** Motion by Dama, seconded by Cherry to approve letting out bids for the elementary fire alarm project. Motion carried 6-0.

- J. REQUEST FOR BIDS FOR ELECTRICAL WORK FOR ELEMENTARY FIRE ALARM Motion by Cherry, seconded by Wiedemeier to approve letting out bids for the electrical work for the elementary fire alarm project. Motion carried 6-0.
- K. SKYWARD TRUE TIME AND EMPLOYEE ACCESS Motion by Cherry, seconded by Neitzer to approve \$13,768 for the purchase of Skyward True Time and Employee Access module. Motion carried 6-0.
- L. CHANGES TO SUPPORT STAFF EMPLOYEE HANDBOOK Motion by Neitzer, seconded by Dama to approve the changes to the Support Staff Employee Handbook as presented. Motion carried 6-0.
- XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(1)(f) CONSIDERING FINANCIAL, MEDICAL SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS, PRELIMINARY CONSIDERATION OF SPECIFIC PERSONNEL PROBLEMS OR THE INVESTIGATION OF CHARGES AGAINST SPECIFIC PERSONS...
 - A. SPECIFIC PERSONNEL ISSUE

Motion by Cherry, seconded by Deschane to Recess to Executive Closed Session as Per Wisconsin Statute 19.85(1)(f) Considering Financial, Medical, Social or Personal Histories or Disciplinary Data of Specific Persons, Preliminary Consideration of Specific Personnel Problems or the Investigation of Charges Against Specific Persons at 6:47 p.m. Roll call vote was taken: Dama, yes; Sikowski, yes; Neitzer, yes; Cherry, yes; Wiedemeier, yes and Deschane, yes. Motion carried 6-0.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION Motion by Deschane, seconded by Neitzer to reconvene into open session at 7:10 p.m. Motion carried 6-0.

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XII. ADJOURNMENT Motion by Dama, seconded by Wiedemeier to adjourn at 7:11 p.m.
Motion carried 6-0.

Prepared by:

Kris Heidewald
Recording Secretary

Ginger Deschane
Clerk

Jeannette Sikowski
President